



City of Cockrell Hill

4125 W. Clarendon Drive

Cockrell Hill, Texas 75211

Telephone: (214) 330-6333 Fax: (214) 330-5483

Mr. Tony Walker
Texas Commission on Environmental Quality
Region 4 Office
2309 Gravel Drive
Fort Worth, Texas 76118-6951

Re: Phase II MS4 Annual Report Transmittal for City of Cockrell Hill
TPDES Permit Number: TXR040274

Dear Mr. Walker:

This letter serves to transmit the Permit Year 7 (January 2020-January 2021) Annual Report for the Texas Pollutant Discharge Elimination System (TPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit, Authorization Number TXR040274 for the City of Cockrell Hill.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Luis Carrera', written over a faint circular stamp.

Mayor Luis Carrera – City of Cockrell Hill, Texas



City of Cockrell Hill

4125 W. Clarendon Drive

Cockrell Hill, Texas 75211

Telephone: (214) 330-6333 Fax: (214) 330-5483

Texas Commission on Environmental Quality
Stormwater & Pretreatment Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for City of Cockrell Hill
TPDES Permit Authorization: TXR040274

Dear Team Leader:

This letter serves to transmit the Permit Year 7 (January 2020-January 2021) Annual Report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040274 for the City of Cockrell Hill.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year. As required by the general permit, a copy of this submittal has also been mailed to the TCEQ's regional office in Fort Worth, Texas.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Luis Carrera', written over a horizontal line.

Mayor Luis Carrera – City of Cockrell Hill, Texas

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040274

Reporting Year (year will be either 1, 2, 3, 4, or 5): 2

Annual Reporting Year Option Selected by MS4:

Calendar Year:

Permit Year: XX

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) 01/24/2020

Reporting period end date: (month/date/year) 01/23/2021

MS4 Operator Level: __1__ Name of MS4: City of Cockrell Hill

Contact Name: Bret Haney Telephone Number: 214-330-6333

Mailing Address: 4125 Clarendon Drive, Cockrell Hill, Texas 75211-4919

E-mail Address: bhaney@cockrell-hill.tx.us

A copy of the annual report was submitted to the TCEQ Region: YES_X_ NO___
Region the annual report was submitted to: TCEQ Region __4__

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	XXX		
Permittee is currently in compliance with recordkeeping and reporting requirements.	XXX		

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	XXX		
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	XXX		

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1:Public Educ./Involv.	Utility Bill Inserts	Yes, Citizens and businesses were educated on pollution prevention practices
1:Public Educ./Involv.	Stormwater Education Material at Library	Yes, Citizens were able to read what some of the storm water pollutants are and discover ways to reduce pollution
1:Public Educ./Involv.	Storm Drain Inlet Markers	Yes, Awareness of where storm water enters the streams and connection with pollution was accomplished
1:Public Educ./Involv.	Annual SWMP Report Presentation	Yes, Citizens are informed about storm water pollution prevention activities and progress in reducing pollution
1:Public Educ./Involv.	Annual Clean Up Program	Yes, Those that participated were able to see impacts of pollution, dumping and other harmful practices
2. Illicit Discharge	Illicit Discharge and Illegal Dumping Ord.	Yes, provides a means for City to enforce the no dumping policy and administer fines
2. Illicit Discharge	Storm Sewer Outfall Mapping	Yes, All outfalls have been mapped and provides a tool to monitor potential issues
2. Illicit Discharge	Dry Weather Field Screening	Yes, Field conditions and potential illegal discharge or connections were investigated.
3. Constr. Activity	Constr. Erosion and Sediment Control Ord.	Yes, provides a means for City to enforce erosion control methods and administer fines
3. Constr. Activity	Construction Inspection and Enforcement	Yes, Inspection of sites allows for monitoring of activities and correction of problems

4. Post Constr. Controls	Post Construction Runoff Ordinance	Yes, Requires some BMP's to be installed that will function after construction
4. 4. Post Constr. Controls	Post Construction Guidance Docs	Yes, Provides examples and design features for BMP's.
5. Public Works Maint	Policies and Procedures for Public Works Oper.	Yes, Adopted guidelines for preventing and reducing pollutants are implemented during from normal public works activities.
5. Public Works Maint	Pollutant Prevention Training for Municipal O&M staff	Yes, Staff is educated on pollution prevention practices that can be implemented during their work activities.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	Utility Bill Inserts	Utility Bill Inserts	1000	Mailers	No, However, Citizens and businesses were educated on pollution prevention practices that will eventually reduce pollutants
1	Stormwater Education Material at Library	Educational Material	25	Brochures	No, However, Citizens and businesses were educated on pollution prevention practices that will eventually reduce pollutants

1	Storm Drain Inlet Markers	Inlets	Additional Markers were placed on new inlets built with Cockrell Hill Road	Placards	No, However, Citizens and businesses are educated on pollution prevention practices that will eventually reduce pollutants
1	Annual SWMP Report Presentation	Meeting	1	Meeting	No, However, Citizens and businesses were educated on City's pollution prevention program that will eventually reduce pollutants
1	Annual Clean Up Program	Event	Not held in this permit year (see reason)	Participants	The annual cleanup that was scheduled in June 2020 was cancelled due to Covid and an alternative day could not be held during permit year.
2	Illicit Discharge and Illegal Dumping Ord.	Incidents	0	Enforcement	No, However, ordinances are in place to discourage illicit dumping and discharge that will eventually reduce pollutants
2	Storm Sewer Outfall Mapping	Outfalls	10	Mapping	No, This map is used for dry weather screening aimed at visually observing if pollutants are entering the storm water system
2	Dry Weather Field Screening	Outfalls	3	Screenings	No, 3 sites were part of dry weather field screening and no pollutants were observed entering the storm water system
3	Constr. Erosion and Sediment Control Ord.	Plans	1	Review	Yes, There was 1 construction project that was one-acre in size or larger
3	Construction Inspection and Enforcement	Constr. Sites	3	Site Visits	Yes, There was 1 construction project that was one-acre in size or larger
4	Post Construction Runoff Ordinance	Plans	0	Review	No, There were no projects that were constructed where post-runoff controls could be installed.

5	Policies and Procedures for Public Works Oper.	Maintenance Activity	2	Work Orders	Yes, There were at least 2 work orders carried out by Public Works maintenance department where preventative measures taken eliminated or reduced pollutants from entering the storm water system
5	Pollutant Prevention Training for Municipal O&M staff	Training session	4	Participants	No, However, City staff was trained on techniques and awareness to prevent pollution and that will eventually reduce pollutants

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1	Provide utility bill inserts to at least 90% of utility customers at least once each year	Exceed Met Goal- provided 100%
1	Make available at least 3 to 4 new pieces of storm water education material in library and log users.	Met Goal
1	Place storm water education markers on any new inlets. Repair any old markers as needed	Met goal 31 new markers were installed on Cockrell Hill Road that was newly constructed with curb and gutter and curb inlets
1	Hold public hearing on Annual SWMP Report	Met goal - meeting held on 2-23-2021
1	Conduct one city-wide cleanup, if possible, and track participants, locations and weight/volume of items removed	The annual cleanup that was scheduled in June 2020 was cancelled due to Covid and an alternative day could not be held during permit year.

2	Monitor citizen complaints and enforce illegal dumping and illicit connections	Met goal
2	Map any new outfall that is constructed within the City	Met goal - 1 new outfall was constructed and mapped.
2	Dry weather Field Screening of at least 2 outfalls each year	Met goal - 3 Outfalls screened in October and November 2020
3	Provide ordinance to developers, monitor citizen complaints and enforce erosion and sediment control violations.	Met goal
3	Conduct inspections of construction activity for sites with disturbance of one-acre in size or greater	Met goal - One construction site was one-acre or greater
4	Enforce post construction runoff regulations.	Met Goal
4	Distribute post construction runoff guidelines and regulations to developers.	Met goal - No new projects 1 acre or greater
5	Evaluate and monitor employee activity that could potentially pollute storm water directly or indirectly	Met goal
5	Conduct annual training of public works staff	Met goal - 3 employees attended a training session on 11-30-2020

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

None

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

None

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
None			

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
<i>None</i>		

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
None	

7. Assess the progress to determine BMP’s effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
None	

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	Utility Bill Inserts	Provide utility bill inserts to at least 90% of utility customers at least once each year	Citizens and businesses are educated on pollution prevention practices
1	Stormwater Education Material at Library	Make available at least 3 to 4 new pieces of storm water educations material in library and log users.	Citizens are able to read what some of the storm water pollutants are and discover ways to reduce pollution

1	Storm Drain Inlet Markers	Place storm water education markers on any new inlets. Repair any old markers as needed	Awareness of where storm water enters the streams and connection with pollution is accomplished
1	Annual SWMP Report Presentation	Hold public hearing on Annual SWMP Report	Citizens are informed about storm water pollution prevention activities and progress in reducing pollution
1	Annual Clean Up Program	Conduct one city-wide cleanup, if possible, and track participants, locations and weight/volume of items removed	Those that participate are able to see impacts of pollution, dumping and other harmful practices
2	Illicit Discharge and Illegal Dumping Ord.	Monitor citizen complaints and enforce illegal dumping and illicit connections	Provides a means for City to enforce the no dumping policy and administer fines
2	Storm Sewer Outfall Mapping	Map any new outfall that is constructed within the City	All outfalls have been mapped and provides a tool to monitor potential issues
2	Dry Weather Field Screening	Dry weather Field Screening of at least 2 outfalls each year	Field conditions and potential illegal discharge or connections can be investigated.
3	Constr. Erosion and Sediment Control Ord.	Provide ordinance to developers, monitor citizen complaints and enforce erosion and sediment control violations.	Provides a means for City to enforce erosion control methods and administer fines
3	Construction Inspection and Enforcement	Conduct inspections of construction activity for sites with disturbance of one-acre in size or greater	Inspection of sites allows for monitoring of activities and correction of problems
4	Post Construction Runoff Ordinance	Enforce post construction runoff regulations.	Requires some BMP's to be installed that will function after construction
4	Post Construction Guidance Docs	Distribute post construction runoff guidelines and regulations to developers.	Provides examples and design features for BMP's.

5	Policies and Procedures for Public Works Oper.	Evaluate and monitor employee activity that could potentially pollute storm water directly or indirectly	Adopted guidelines for preventing and reducing pollutants are implemented during from normal public works activities.
5	Pollutant Prevention Training for Municipal O&M staff	Conduct annual training of public works staff	Staff is educated on pollution prevention practices that can be implemented during their work activities.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

0

2a. Does the permittee utilize the optional seventh MCM related to construction?

___ Yes __XX No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): LUIS D. CARRERA Title: Mayor

Signature:  Date: 2/25/2021

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.